



<b>Subject:</b>	<b>Request for the use of Parks for 2024 Events</b>
<b>Date:</b>	Tuesday 8 April 2025
<b>Reporting Officer:</b>	David Sales, Strategic Director of City and Neighbourhood Services.
<b>Contact Officer:</b>	Stephen Leonard, Director of Resources, Fleet and OSS.

<b>Restricted Reports</b>	
<b>Is this report restricted?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Please indicate the description, as listed in Schedule 6, of the exempt information by virtue of which the council has deemed this report restricted.</b>	
Insert number <input type="checkbox"/>	
<ol style="list-style-type: none"><li>1. Information relating to any individual.</li><li>2. Information likely to reveal the identity of an individual.</li><li>3. Information relating to the financial or business affairs of any particular person (including the council holding that information)</li><li>4. Information in connection with any labour relations matter</li><li>5. Information in relation to which a claim to legal professional privilege could be maintained.</li><li>6. Information showing that the council proposes to (a) to give a notice imposing restrictions on a person; or (b) to make an order or direction.</li><li>7. Information on any action in relation to the prevention, investigation or prosecution of crime</li></ol>	
<b>If Yes, when will the report become unrestricted?</b>	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Sometime in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

<b>Call-in</b>	
<b>Is the decision eligible for Call-in?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

1.0	<b>Purpose of Report/Summary of Main Issues</b>
1.1	<p>The Committee is asked to note that Council has received a number of requests to hold events across our parks:</p> <ul style="list-style-type: none"> <li>• VE80 East Belfast Party at the Square – CS Lewis Square</li> <li>• Mary’s Meals Step by Step Sponsored Walk – Falls Park</li> </ul>
2.0	<b>Recommendation</b>
2.1	<p>The Committee is asked to grant authority to the applicants for the proposed events on the dates noted; subject to the completion of the appropriate event management plans and satisfactory terms being agreed by the Director of City &amp; Neighbourhood Services and on the condition that the Event Organisers:</p> <ol style="list-style-type: none"> <li>i. resolves all operational issues to the Council’s satisfaction;</li> <li>ii. meets all statutory requirements including Public Liability Insurance cover, Health and Safety, and licensing responsibilities; and</li> <li>iii. shall consult with adjoining public bodies and local communities as necessary.</li> </ol>
2.2	<p>Please note that the above recommendations are taken as a pre-policy position in advance of the Council agreeing a more structured framework and policy for ‘Events’, which is currently being taken forward in conjunction with the Councils Commercial team.</p>
3.0	<b>Main Report</b>
3.1	<p><b><u>Key Issues</u></b></p> <p>If agreed, the event organiser or promoters will be required in advance of the event to submit an event management plan for approval by the Council and all relevant statutory bodies. This will include an assessment of how the event will impact upon the surrounding area and measures to mitigate these impacts.</p> <p><b><u>Legacy Network - VE80 East Belfast Party at the Square – CS Lewis Square</u></b></p>
3.2	<p>Belfast City Council have received a request from Legacy Network to host their VE day celebration at CS Lewis Square. They have provided us with the following information regarding their organisation.</p>
3.3	<p>“Legacy Network is a new community and cultural organisation that was constituted in March 2024. Since its inception, it has been delivering a variety of community and cultural events in East Belfast and North Down that seek to raise awareness of history and heritage, bring people together, enhance individual well-being and promote positive and edifying forms of cultural expression. The Legacy Network’s mission is to create a peaceful, confident, and empowered community. We aim to do this by creating capacity, upskilling, peacebuilding and providing people with pathways to a more peaceful and fulfilling future. We aim to explore history, heritage and raise awareness of culture and identity.”</p>
3.4	<p>Their proposed event is a VE80 celebration day to take place at CS Lewis Square to celebrate the 80<sup>th</sup> anniversary of the end of the second world war. It is free for all to attend. The event will be a street style party atmosphere that will include children’s entertainment, musical performances, educational games and historical displays.</p>

	<p>At 9.30pm a beacon will be lit onsite, and they have requested permission to have a firework display to close out the event. Key dates for the event are:</p> <ul style="list-style-type: none"> <li>• Set Up – 1pm on Thursday 8 May 2025</li> <li>• Main Event – 7pm to 10pm on Thursday 8 May 2025</li> <li>• De-Rig – 11om on Thursday 8 May 2025</li> </ul> <p><b><u>Mary’s Meals Step by Step Sponsored Walk – Falls Park</u></b></p>
3.5	<p>Belfast City Council have received a request from Mary’s Meals to host a sponsored walk at Falls Park. Mary’s Meals is a charity set up to deal with world hunger. They provide 2.6 million children in 16 of the world’s poorest countries with a daily meal in school.</p>
3.6	<p>The organisers have requested permission to collect money on site for people to make donations through collection buckets and to set a gazebo up on site to provide additional information to those attending. 100% of all money raised will be donated to the charity. Their registered Charity Number is SC022140. Key dates for the event are:</p> <ul style="list-style-type: none"> <li>• Set up – 12pm on Saturday 14 June 2025</li> <li>• Main Event – 12.30pm to 1.45pm on Saturday 14 June 2025</li> <li>• De-Rig – 2pm on Saturday 14 June 2025</li> </ul>
3.7	<p><b><u>Financial and Resource Implications</u></b> There are no known implications.</p>
3.8	<p><b><u>Equality or Good Relations Implications/Rural Needs Assessment</u></b> There are no known implications.</p>
4.0	<p><b>Appendices</b></p>
	<p>None</p>